

Community Governance Review Sub-Committee Agenda

Date:	Wednesday, 26th February, 2014
Time:	10.30 am
Venue:	The Silk Room - Town Hall, Macclesfield SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. Apologies for Absence

2. Declarations of Interest

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. Public Speaking Time/Open Session

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. Minutes of Previous meeting (Pages 1 - 4)

To approve the minutes of the meeting held on 16 January 2014.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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5. **The Role of an Enhanced Macclesfield Local Service Delivery Committee**
(Pages 5 - 8)

Further to the last meeting, to reconsider a summary of the proposed role of an Enhanced Service Delivery Committee and Assembly meetings. The documentation has been updated following consideration by the Macclesfield Local Service Delivery Committee on 23 January 2014.

It is proposed that this matter now be referred to the Constitution Committee for consideration at its meeting on 20 March 2014. Further legal advice is being sought to confirm that these proposed terms of reference meet legal requirements.

6. **Draft Leaflet to Support the Review** (Pages 9 - 40)

To discuss and agree the wording for the draft main leaflet to support the review. This has been updated to reflect comments made at the last meeting, including comments raised by the Macclesfield Local Service Delivery Committee on 23 January 2014. Two versions of the draft leaflet are attached – one which tracks the changes made **(6A)** and one which shows the changes incorporated **(6B)**.

*(Note: A summary of the main comments raised by the Macclesfield LSDC is attached for information **(6C)**; as the formal minutes of the meeting have not yet been published).*

7. **Assistance for the Sub-Committee**

To receive a verbal update on an offer of assistance to the Sub-Committee by the Cheshire Association of Local Councils (ChALC) and on Department for Communities and Local Government funding.

8. **Second Stage Consultation**

Further to the last meeting to discuss and recommend draft wording for voting paper(s) to electors for the second stage of the consultation.

9. **Publicity Arrangements**

To discuss and agree publicity required in advance of the second stage of the consultation.

10. **Project Plan** (Pages 41 - 44)

To discuss and agree the updated draft Project Plan for the review.